

# Inviting team members

Consibio Cloud is built for teams: everyone in a project sees the same devices, data and alarms. You control who has access — and what they can do — from the **Users** view.

## Invite a member

1. Open the **Users** view from the main menu.
2. Select **Add member**.
3. Enter your colleague's e-mail address.
4. Choose their role (see below).
5. Send the invitation.

Your colleague receives an e-mail with a link. If they don't have a Consibio Cloud account yet, they'll be asked to create one — and they'll land directly in your project.

## Roles

Role	Can do
<b>Viewer</b>	See dashboards, devices, data and alarms.
<b>Editor</b>	Everything a viewer can, plus configure devices, alarms and widgets.
<b>Administrator</b>	Everything an editor can, plus manage members, roles and project settings.

## Removing a member

Administrators can remove a member from the Users view. Removing a member immediately revokes their access to the project — their user account and any other project memberships are unaffected.

